



KWAZULU NATAL TEAM SELECTION POLICY

2nd Edition effective 1 January 2018

as adopted by the KZNSJ committee on 02 May 2018

AIM:

To ensure that a fair and transparent selection process is consistently applied when selecting Show Jumping teams to represent KwaZulu Natal. To formalize the process that will accommodate reviews and updates from time to time as may be required.

SCOPE:

This details the policies and procedures of the following:

- Appointment of both The Conveners of Selectors and Selectors
- The Acknowledgement of Availability for team selection
- The Provincial Team selection process
- The Lower Grade Team selection process
- Awards and Team colours
- The Declaration of Team members

RESPONSIBILITY

It is the responsibility of The KwaZulu Natal Show Jumping Committee to ensure that this policy is applied and adhered to at all times.

REFERENCES

- The Athlete and Horse rankings on The South African Show Jumping Data Base
- Selection Availability Document
- Indemnity and Team Declaration Document

ABREIVIATIONS AND DEFINITIONS

SASJ	South African Show Jumping
KZN	KwaZulu Natal
KZNSJ	KwaZulu Natal Show Jumping
Selection Team	The Convener of Selectors and The Selectors

CONTENT

Appointment of The Convener of Selectors and The Selectors

- There shall be no conflict of interest when appointing the selection team
- A conflict of interest is deemed to exist when any member of the selection team is either a parent/guardian/relative and or an instructor of any of the athletes who may be considered for the Provincial Team selection. A conflict of interest will not exist for the selection of the Lower Grade Teams, due to the nature of the selection criteria. No members of the selection team may be related.
- Seven months before the relevant event the KZNSJ committee will appoint The Convener of Selectors who must be a member of the committee. If at any point in time all the members of the KZNSJ committee have conflict of interest, then the KZNSJ committee will agree on a suitable candidate to be co-opted onto the committee to perform the duties of The Convener of Selectors until such time as the relevant teams have been selected.
- On completion of the appointment of The Convener of Selectors the committee will then appoint three (3) appropriate team selectors.

The Provincial Team selection process

- The Provincial Team is for the Open jumping grades relevant to the various age categories only, as dictated by SASJ from time to time.
- The Provincial Team will consist of five (5) athletes and equine combinations with a sixth (6th) equine as a standby.
- The selection team will consult the show calendar and determine how many and which shows they will use as selection shows.
- The Convenor of Selectors will then arrange to publish the list of selection shows onto the KZNSJ section of the SASJ website This notification is to be published no later than 6 months prior to SA Championships.
- The Team selections will be based on, but not limited to the following criteria:
 - Performance
 - Attitude
 - The athletes ability to perform under pressure
 - A team player

- The selection team will meet at various intervals as they may choose, in order to consult and discuss the progress. The Convenor of Selectors will present the final team selection to the KZNSJ committee for ratification purposes.
- Once the team has been ratified The Convener of Selectors will advise each individual separately. This notification will take place no less than two weeks prior to the closing date of entries for SA Championships.

The Lower Grade Team selection process

- The Lower Grade Teams are for all other grades other than the open grades, as dictated by SASJ from time to time. Recreational grades are excluded.
- The Lower Grade Teams consist of five (5) athletes and equine combinations.
- Lower Grade Team selection will be based on the SASJ data base KZN Athlete and Horse combination rankings.
- The last show to qualify for ranking points for team selections will take place 8 weeks before the closing date of the SA Championships entries. This date will be confirmed and all athletes notified of the applicable date at least 6 months prior to the SA Championships.
- All athletes will be notified to check the rankings following the last applicable event and any changes must be communicated to the KZNSJ committee within two weeks following the last applicable event.
- Two weeks after the last applicable event for ranking points (which will be not later than four weeks before closing date of show entries), the selection team will print out a list of all lower grade athlete and horse rankings from the SASJ data base.
- The five (5) highest ranked athlete and horse combinations will be selected based on these points, which will be assumed to be correct unless the committee is duly informed otherwise, in writing, within the two week period following the last applicable event. The Convenor of Selectors will present the final team selection to the KZNSJ committee for ratification purposes.
- Once the team has been ratified each individual will be separately notified. This notification to the team members will take place no later than two weeks prior to the closing date of entries. Team members will then have one week to accept or decline their position in the team. Should they decline their position in the team, the next highest ranked athlete will be awarded a position in the team and contacted accordingly.
- It will then remain the responsibility of the selected team members to ensure that they enter the competition timeously.

Awards and Team Colours

Provincial Teams:

- Team members will receive full KwaZulu Natal Provincial colours The KZN Provincial colours badge and scroll will be supplied and must be attached to the athletes competition jacket pocket. Once an athlete changes age category the relevant badge and scroll are to be removed from the jacket pocket.
- Team members will be required to purchase team horse/pony blankets.
- Team members will be required to purchase clothing as prescribed by the KZNSJ committee from time to time

Lower Grade Teams

- Team members will be awarded KZNSJ certificates, as well as a badge depicting the relevant team for which the member is a part of.
- Team members will be required to purchase clothing as prescribed by the KZNSJ committee from time to time

Awards

- Awards will either be presented at the annual KZNSJ awards evening or, if time allows, a separate team awards event will be held prior to SA Championships.

The Indemnity and Team Declaration document

- Every team member whether Provincial or Lower Grade will be required to sign the athletes declaration document
- Upon acceptance of their team selection, each team member will be sent the declaration form for completion.
- No team member will receive any award until the declaration form has been completed and returned to the office.